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PR-2022-1103-72963



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-11-02233

Date: 11-03-2022

Dept./Office: DFST

Category: Office Furniture
& Fixture

Section/End-User: Pearl P. Vistal

Project Title/Code: DFST General Fund (Higher
Education)

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	2	11,000.00	PEARL P. VISTAL	22,000.00

Specification:

- ?size of the product is W=46CM,L=62CM,H=133CM(1 inch=2.54CM),
- ? 37KG Pure steel product.
- ?The steel thickness of the file cabinet is 0.7-1.2mm
- ?4 Drawers steel vertical filing cabinet

TOTAL						22,000.00
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Purpose: For Office use

Checked by: LEO A. MAMOLO	Funds Available: ALICIA M. FLORES DFST-201
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE

Signature: Printed Name: PEARL P. VISTAL Designation: END USER	Requested by: 	Noted by: LYNETTE C. CIMAFRANCA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU 11/22/22
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