



STF-2020-10-00320

PPMP #: 59-1-340-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OVPAF**PR #: **STF-2020-10-00320 /0598**Date: **10-14-2020**Section/End-User: **Maria Roberta S. Miraflor**Category: **Office Furniture & Fixture**Funding Source: **Special Trust Fund**Project Title/Code: **OVPAF STF-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Table	pc	1	4,000.00	MARIA ROBERTA S. MIRAFLOR	4,000.00

Specification:

- Laminated Wood,
- One Long Drawer with 3 Side Drawers,
- 2 Top Drawers with Locks,
- color: Gray, Wenge,
- Dimension: at least W22.75? x L47.25? x H29.5?

TOTAL						4,000.00
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Purpose: for office use

Checked by: NORMAN O. VILLAS TWG - Office Furniture & Fixture		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: MARIA ROBERTA S. MIRAFLOR END USER	Noted by: REMBERTO A. PATINDOL UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU