



PURCHASE REQUEST

Dept./Office: **DQA**PR #: **STF-2021-10-01190**Date: **10-05-2021**Section/End-User: **Raul Anthony S. Valenzona**Category: **IT Supplies and Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **ODQA-Supplemental PPMP 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Disk Drive (Portable, 2TB), USB 3.1	unit	5	4,200.00		21,000.00
Specification: ?Shock-absorbing silicon casing ?Interface: USB 3.1 (Max.5Gb/s) ?Capacity: 2TB ?Texture: Plastic/Rubber ?Operating Voltage: DC 5V, 900mA ?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later						
2	Kyocera, Ecosys M8124CIDN Toner TK 8113 K	pcs	5	5,150.00		25,750.00
TOTAL						46,750.00
Purpose: for ISO use						
Checked by:				Funds Available:		
 MICHAEL ANTHONY JAY B. REGIS				 ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	RAUL ANTHONY S. VALENZONA		EDITHA G. CAGASAN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	