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PR-2023-0801-134683



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 217-5-340-2023-6-0-0

PR No.: GF-2023-08-01337

Date: 08-01-2023

Dept./Office: RAO

Category: **IT Supplies and
Equipment**

Section/End-User: **Maria Roberta S. Miraflor**Project Title/Code: **RAO-2023**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Kyocera MC-4105 Spare Part for Kyocera Taskalfa 1800	piece	1	5,630.00		5,630.00
Specification: 1 pc - Kyocera MC-4105 spare part for Kyocera Multi-Function Laser Copier Taskalfa 1800						
TOTAL						5,630.00
Purpose: Replacement of Spare Parts						
Checked by: DIONESIO I. ESTUPA				Funds Available: ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MARIA ROBERTA S. MIRAFLOR		MARIA ROBERTA S. MIRAFLOR		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	