



PR-2024-0131-174781



PR-2024-0130-174011

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

RPMP No.: 14-5-697-2023-8-0-4

PR No.: GF-2024-01-00325

Date: 01-30-2024

Dept./Office: DOH

Category: IT Supplies and
Equipment

Section/End-User: Catherine C. Arradaza

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2023-4 (2024)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	3	350.00	CATHERINE C. ARRADAZA	1,050.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	3	350.00	CATHERINE C. ARRADAZA	1,050.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	3	350.00	CATHERINE C. ARRADAZA	1,050.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	3	350.00	CATHERINE C. ARRADAZA	1,050.00
TOTAL						4,200.00

Purpose: For Office Supplies

Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: Catherine C. Arradaza	Noted by: Catherine C. Arradaza	Approved by: Daniel Leslie S. Tan
Printed Name:	CATHERINE C. ARRADAZA	CATHERINE C. ARRADAZA	DANIEL LESLIE S. TAN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	OIC-PRESIDENT, VSU