



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No.: 146-1-335-2022-10-0-4

PR No.: STF-2022-11-02355

Date: 11-21-2022

Dept./Office: **USHER**

Section/End-User: **Clara P. Mercado**

Category: IT Supplies and
Equipment

Funding Source: **Special Trust Fund**

Project Title/Code: **Lab supplies, water meter etc.**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	ECOSYS M2540DNL /M26401DW/L	pcs	2	7,410.00		14,820.00

Specification:

TONER: K1175
TONER CAPACITY (PAGES): 12,000

TOTAL

14,820.00

Purpose: For office use.

Checked by:

DIONESIO L. ESTUPA

Funds Available:

ALISA V. FEORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Requested by:

CLARA P. MERCADO

Noted by:

ELWIN JAY V. YU

Approved by:

EDGARDO E. TULIN

Signature:

CLARA P. MERCADO

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU