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PR-2025-0519-272726



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-050825-1159**Dept./Office: **VSU LHS**PR No.: **GF-2025-05-00642**Date: **05-19-2025**Section/End-User: **Cherry Grace D. Saboroso**Category: **Accommodation**Funding Source: **General Fund - MOOE**Project Title/Code: **VSULHS Strategic Planning Venue**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Venue rental to be used for the activity	hour	8	1,500.00		12,000.00

Specification:

VSU RDE Hall - 300 persons capacity with the following amenities; LED Wall, Chairs, airconditioner

	TOTAL					12,000.00
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Purpose: Venue for the upcoming Strategic Planning of VSULHS this coming May 26-27, 2025

Checked by:	Funds Available:
ALEXANDER L. CABRAL	for ALICIA M. FLORES
TWG Accommodation	HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	CHERRY GRACE D. SABOROSO	LEO A. MAMOLO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU