

Receiving Copy



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-120324-0619**

Dept./Office: **OP**

PR No.: **STF-2024-12-03258**

Date: **12-03-2024**

Section/End-User: **Les Andre B. Pamaos**

Category: **Office Equipment**

Funding Source: **Special Trust Fund**

Project Title/Code: **OP-2024_printing**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Fujixerox DocuCentre-U C2265 IBT Belt	pc	1	27,000.00		27,000.00
Specification:						
IBT Belt Assy with Cleaning Blade						
TOTAL						27,000.00

Purpose: For printer consumbales

Checked by:		Funds Available:	
	TWG - Office Equipment		ALICIA M. FLORES HEAD, BUDGET OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	LES ANDRE B. PAMAOS	CORAZON A. PADILLA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU