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PR-2023-1220-164427

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 150-4-1535-2024-10-0-3

PR No.: TF-2023-12-02968

Date: 12-20-2023

Dept./Office: PCC

Category: IT Supplies and Equipment

Duration: 2024-01-01 to

Section/End-User: Mariles V. Bulawan

Project Title/Code: PCC-407/
Center Operation FY 2024

2024-12-31

Funding Source: Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	23	350.00		8,050.00
2	Toner, TK-479, for Kyocera FS-6525 / 6025 / 6530	pcs	1	10,560.00		10,560.00

Specification:

Toner cartridge, (Kyocera copier, tk-479)

TOTAL

18,610.00

Purpose: For PCC operation

Checked by:

DIONESIO I. ESTUPA

Funds Available:

NICK FREDDY R. BELLO

TWG - IT Supplies and Equipment

HEAD, ACCOUNTING OFFICE

Requested by:

MARILES V. BULAWAN

Noted by:

FRANCISCO G. GABUNADA JR.

Approved by:

DANIEL LESLIE S. TAN

Designation:

END USER

UNIT HEAD, PROJECT LEADER

OIC-PRESIDENT, VSU