



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-030625-0996**

Dept./Office: **IAS**

PR No.: **STF-2025-03-00300**

Date: **03-07-2025**

Section/End-User: **Leonardo S. Toraja Jr.**

Category: **Office Equipment**

Funding Source: **Special Trust Fund - MOOE**

Project Title/Code: **IASO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Desktop Computer, Assembled, 12th Gen Core i5, SDD and HDD	sets	4	49,000.00	MARIA TERESA A. CRUZ	196,000.00

Specification:

- **Processor:** Intel® Core i5 12th Gen with Intel® UHD Graphics 730 or higher
- **Motherboard:**
 - Intel® H610 Chipset for 12th Gen Intel® Core™ Series Processors
 - Dual Channel Non-ECC Unbuffered DDR4, 2 DIMMs
 - 6+1+1 Hybrid Digital VRM Design
 - Intel® GbE LAN
 - NVMe PCIe 3.0 x4 M.2
 - High Quality Audio Capacitors and Audio Noise Guard
 - mATX form factor or higher
- **RAM:** 16GB DDR4 3200 MHz or higher
- **Storage:**
 - SSD: 512GB NVMe PCIe Gen 3x4
 - HDD: 1TB 7200 RPM
- **Power Supply:** 650W 80 Plus Bronze Certified
- **Casing:** mATX casing with transparent acrylic side panel
- **Monitor:** 24" IPS, 72% NTSC color gamut with 75Hz refresh rate
- **Keyboard and Mouse Combo:**
 - Spill-resistant design
 - Keyboard with up to 5 million keystrokes (excluding number lock key)
 - Full-sized ambidextrous optical mouse
- **Operating System:** Genuine Windows 11

2	External Hard Disk Drive	pc	5	5,000.00		25,000.00
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Specification:

External Hard Drive Expansion preferably USB 3.1 or 3.0 SSD 1TB Portable 2.5" Hard drive

3	UPS 1000VA-600W Uninterruptible Power Supply	unit	4	6,500.00		26,000.00
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Specification:

- **Output Capacity:** 1000 VA / 600 W

- **Output (on Battery):** 220V-240V, 50/60Hz $\pm$ 1Hz
- **Input Power:** 220V-240V, 50/60Hz $\pm$ 5Hz (auto sensing)
- **AVR:** Boosts low voltages up to 18%, trims high voltages by 15%
- **Battery Recharge Time:** 6-8 hours
- **Number of Outlets:** 4
- **Dimension:** 30.5 cm x 16.05 cm x 9.25 cm
- **Battery Type:** Maintenance-free sealed Lead-Acid battery with suspended electrolyte: leakproof
- **Features:** AVR Technology, Surge Protection, Easy to Use

4	Webcam, High Definition with Noise Cancelling Mics	pc	4	6,000.00		24,000.00
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Specification:

Max Resolution:

- 1080p at 30 fps
- 720p at 60 fps

Camera Mega Pixel: 3 MP

Focus Type: Autofocus

Lens Type: Glass

Built-in Mic: Stereo

Mic Range: Up to 3 ft (1 m)

Diagonal Field of View (dFoV): 78°

Digital Zoom: 1.2x

Mounting: Tripod-ready universal mounting clip, fits laptops, LCDs, or monitors

Auto Light Correction: RightLight 2

Noise Cancelling Mic(s): 2 omni-directional mics

Connection: USB-A plug-and-play

	TOTAL					271,000.00
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Purpose: office use

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES
	TWG - Office Equipment		HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
	 LEONARDO S. TORAJA JR.	 MARIA TERESA A. CRUZ	 PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



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SCAN HERE



PPMP-2025-0306-259253

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025

END-USER/UNIT: Internal Audit Service
 CHARGED TO STF-MOOE
 Project, Programs and Activities (PPAs):
 For office use

PPMP #: PPMP-2025-030625-0996
 Project Code: IASO-2025

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	Desktop Computer, Assembled, 12th Gen Core i5, SDD and HDD	4 sets	196,000.00	Public Bidding				4								
	External Hard Disk Drive	5 pc	25,000.00	Public Bidding				5								
	UPS 1000VA-600W Uninterruptible Power Supply	4 unit	26,000.00	Public Bidding				4								
	Webcam, High Definition with Noise Cancelling Mics	4 pc	24,000.00	Public Bidding				4								
	Sub-Total		271,000.00													
	TOTAL BUDGET:		271,000.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: LEONARDO S. TORAJA JR.

Submitted by: MARIA TERESA A. CRUZ
 Unit Head/Project Leader

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 Date: 03/06/2025
 ALICIA M. FLORES PM 101
 UN-1177051