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PR-2023-0811-137349



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-1-2046-2023-7-0-14

Dept./Office: DSS

PR No.: STF-2023-08-01606

Date: 08-11-2023

Section/End-User: Emelita S. Pausanos

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: DSS 2023 lab

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Magnetic White Board with stand	pc	2	7,000.00		14,000.00
Specification: size 4x5 feet material aluminum in frame with ABS corner Type Standing Surface Magnetic full length foldable pen tray in the stand 4 casters wheel with lock						
2	Soap, Hand, 60g per pack	Sachet	10	25.00		250.00
TOTAL						14,250.00

Purpose: Department use

Checked by: <i>SHALOM G. SUGANO</i> JED ASAPH D. CORTES TWG - Office Supplies		Funds Available: <i>for</i> ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: <i>[Signature]</i> Printed Name: EMELITA S. PAUSANOS Designation: END USER	Requested by: <i>[Signature]</i> EMELITA S. PAUSANOS END USER	Noted by: <i>[Signature]</i> SUZETTE B. LINA UNIT HEAD, PROJECT LEADER	Approved by: <i>[Signature]</i> EDGARDO E. TULIN PRESIDENT, VSU