



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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PURCHASE REQUEST

Dept./Office: **IHK**

PR #: **GF-2020-10-00518/0999**

Date: **10-15-2020**

Section/End-User: **Alex P. Tulin**

Category: **IT Supplies and Equipment**

Funding Source: **General Fund - MOOE**

Project Title/Code: **IHK-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	2	350.00		700.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	2	350.00		700.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	2	350.00		700.00
5	Ink, Epson, genuine (C) T664, 70 ml	pieces	2	350.00		700.00
6	Ink, Epson, genuine (M) T664, 70 ml	pieces	2	350.00		700.00
7	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	4	350.00		1,400.00
8	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	2	350.00		700.00
TOTAL						7,350.00

Purpose: for office use

Checked by: [Signature] DIONESIO I. ESTUPA		Funds Available: [Signature] MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE [Signature]	
Signature: [Signature]	Requested by: [Signature] ALEX P. TULIN	Noted by: [Signature] CHARIS B. LIMBO	Approved by: [Signature] EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU