

Op# 2074-2075
12/11/20



PPMP #: 101-1-222-2021-7-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**

PR #: **STF-2020-10-00477 / 0677**

Date: **10-15-2020**

Section/End-User: **Arnulfo T. Galenzoga**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - ID FEE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	PVC card blank, 500 pcs/bx, kyocera	boxes	6	2,250.00		13,500.00
	TOTAL					13,500.00

Purpose: For office supply

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: ARNULFO T. GALENZOGA	Noted by: MARWEN A. CASTAÑEDA	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			



STF-2020-10-00476

PPMP #: 101-1-222-2021-7-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**PR #: **STF-2020-10-00476** 70678Date: **10-15-2020**Section/End-User: **Arnulfo T. Galenzoga**Category: **IT Supplies and Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **STF - ID FEE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Cleaning kit of ID Machine	set	2	3,500.00		7,000.00
Specification: Cleaning kit for ID machine smart 50						
2	YMCKOK ribbon, 5 panel color ribbon, 250 images. Kyocera	boxes	20	6,200.00		124,000.00
Specification: YMCKOK ribbon, 5 panel color ribbon, 250 images. Kyocera						
TOTAL						131,000.00
Purpose: For office supplies						
Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE 7/20/20		
Signature:	Requested by: ARNULFO T. GALENZOGA		Noted by: MARWEN A. CASTAÑEDA		Approved by: EDGARDO E. TULIN	
Printed Name:	ARNULFO T. GALENZOGA		MARWEN A. CASTAÑEDA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	