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PR-2022-0526-34767



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: **GF-2022-05-00639**Date: **05-26-2022**Dept./Office: **ITEEM**
 Category: **Food & Food  
 Ingredients**
Section/End-User: **Cecilio M. Benitez**Project Title/Code: **NRM ITM1517**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Meals/Lunch</b>	packs	100	200.00		20,000.00
<b>Specification:</b> Lunch for FFD Working Committees/Guests						
2	<b>Snacks</b>	set	100	80.00		8,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• with drinks</li> <li>• Should be packed individually</li> </ul>						
<b>TOTAL</b>						<b>28,000.00</b>
Purpose: for meals & snacks						
Checked by:  <b>VENICE B. IBAÑEZ</b>				Funds Available:  <b>ALICIA M. FLORES</b>		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<b>CECILIO M. BENITEZ</b>		<b>HUMBERTO R. MONTES JR.</b>		<b>EDGARDO E. TULIN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	