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PR-2023-1013-151097



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 89-3-2857-2023-8-0-1

PR No.: IGP-2023-10-02517

Date: 10-13-2023

Dept./Office: OHURS

Category: IT Supplies and
 Equipment

Section/End-User: Princess L. Fernandez

Funding Source: Income Generating Project

Project Title/Code: URS IGP 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink Pump Unit: KZ30	pc	1	4,692.00		4,692.00
2	RISO Ink	box of 50's	39	2,300.00		89,700.00
Specification: ?RISO Ink KZ type						
3	RISO Master Roll	box of 50's	30	1,320.00		39,600.00
Specification: ?RISO Master Roll KZ B4						
4	RISO Rubber; Tension, part# 035-18108-203	pc	1	585.00		585.00
5	stripper Pad, part# 020-11711-106	pc	1	740.00		740.00
TOTAL						135,317.00
Purpose: Office Use						
Checked by: DIONESIO I. ESTUPA				Funds Available: ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	PRINCESS L. FERNANDEZ		CHRISTY M. DESADES		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	