



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-1003-227275

PURCHASE REQUEST

PPMP No. : PPMP-2025-092324-0007

Dept./Office: **APARTELLE**

PR No.: **STF-2024-10-02000**

Date: **10-03-2024**

Section/End-User: **Junrey L. Ventula**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **Apartelle Accommodation stf-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	20	600.00		12,000.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	20	160.00		3,200.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	20	240.00		4,800.00
4	Disinfectant Spray, 170g	can	20	280.00		5,600.00
5	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00
6	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	300	150.00		45,000.00
7	Soap, Dishwashing, Liquid, 250mL	btls	10	150.00		1,500.00
8	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	50	204.00		10,200.00
TOTAL						83,300.00

Purpose: Accommodation use

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies 10/4/24		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by: JUNREY L. VENTULA	Noted by: MARJORIE B. ESCUADRA UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU

