



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-111424-0792**

Dept./Office: **OP**

PR No.: **STF-2024-12-03293**

Date: **12-13-2024**

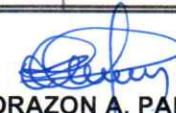
Section/End-User: **Les Andre B. Pamaos**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **OP-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Contingency Fund	lot	1	100,000.00		100,000.00
Specification: 10% of Total Cost						
2	Fireworks Display (University activities)	lot	3	50,000.00		150,000.00
3	Lei Necklace	piece	100	200.00		20,000.00
Specification: Specification: - Cloth - Green/Gold/Yellow						
4	Printing of Tarpaulin	piece	1	5,000.00		5,000.00
Specification: Gymnatorium: 1pc - 10x10ft 2pcs - 9x18ft Campus Billboards 1pc- 9x9ft 2pcs - 4.5x8ft						
5	Stage Decorations	day	1	25,000.00		25,000.00
TOTAL						300,000.00
Purpose: For VSU visitors/guests						

Checked by:  VIVIAN V. BALBARINO		Funds Available:  ALICIA M. FLORES <i>90P-0F</i>	
TWG - Office Supplies <i>8/12/24</i>		HEAD, BUDGET OFFICE	
Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	LES ANDRE B. PAMAOS	CORAZON A. PADILLA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU