

SCAN HERE



PR-2024-1008-228917



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 16-1-1368-2025-1-0-0

Dept./Office: DPM

PR No.: STF-2024-10-02534

Date: 10-08-2024

Section/End-User: Raul Anthony S. Valenzona

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: DPM-2025_Laboratory

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Absorbent Cotton, 400 g	packs	10	300.00		3,000.00
2	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00
Specification: Specification: Line Weight: 0.5mm Ink Type: Oil gel ink						
3	Bleach, cleaner, 1 gal.	gallons	2	220.00		440.00
4	Record Book, Big, 300 pages	pcs	5	155.00		775.00
5	Soap, Dishwashing, Liquid, 250mL	btls	24	150.00		3,600.00
6	Tape, Masking, 1" x 25 yards	rolls	20	48.00		960.00
7	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	50	204.00		10,200.00
TOTAL						19,475.00

Purpose: for laboratory use

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies 10/9/24		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	RAUL ANTHONY S. VALENZONA	ROBELYN T. PIAMONTE	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU