



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 14-5-697-2023-8-0-5

PR No.: GF-2023-09-02362

Date: 09-14-2023

Dept./Office: DOH

Category: IT Supplies and  
Equipment

Section/End-User: Catherine C. Arradaza

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2023-4 (2023)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Drive, 1 TB	unit	1	3,000.00	CATHERINE C. ARRADAZA	3,000.00

**Specification:**
**Transcend TS1TSJ25M3 Slim 1TB Portable Hard Drive (Green) with 3 YEARS**

- Capacity: 1TB
- Connection interface: USB 2.0/3.0
- Storage Media: 2.5" SATA HDD
- Op. Voltage: USB DC 5V
- Size :129.5mm x 82.4mm x 20.4mm
- Weight: 216g

	<b>TOTAL</b>					<b>3,000.00</b>
--	--------------	--	--	--	--	-----------------

Purpose: For Office Supplies

Checked by:

  
**DIONESIO I. ESTUPA**

Funds Available:

  
**ALICIA M. FLORES**

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>CATHERINE C. ARRADAZA</b>	<b>CATHERINE C. ARRADAZA</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU