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PR-2023-0814-137766



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **92-5-2103-2023-7-0-1**PR No.: **GF-2023-08-01633**Date: **08-14-2023**Dept./Office: **ODR**

Category: **Food & Food
Ingredients**

Section/End-User: **Jhann Mae S. Marquez**Project Title/Code: **RPO.III.A.C**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Assorted coffee, milk and chocate powder, sugar etc for In House Review committee and evaluators	pcs	2	3,000.00	JHANN MAE S. MARQUEZ	6,000.00
Specification: 3 in1 coffee - 100 pcs coffee stick - 2 packs coffee mate - 50 pcs chocolate powder - 50 pcs sugar -50 pcs coffee steerer/plastic - 1 pack bottled water - 50 bottles in 350 ml.						
2	Beverage, tea, approx. 2 g per teabags, 25 teabags per box	boxes	1	120.00	JHANN MAE S. MARQUEZ	120.00
Specification: Beverage, tea, approx 2 g per teabag, 25 teabags per box						
3	Lunch (Buffet Style) Menu#3	person	85	250.00	JHANN MAE S. MARQUEZ	21,250.00

Specification:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

With free venue for dining (tables and chairs)

4	Mineral Bottled Water	pcs	85	15.00	JHANN MAE S. MARQUEZ	1,275.00
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Specification:

Mineral Bottled Water, at least 350mL

5	Snacks AM	set	85	80.00	JHANN MAE S. MARQUEZ	6,800.00
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Specification:

- Meat Bread
- Softdrinks

6	Snacks PM	packs	85	80.00	JHANN MAE S. MARQUEZ	6,800.00
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Specification:

- Empanada
- Softdrinks

TOTAL						42,245.00
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Purpose: Level II VICARP-RDE Cluster Review 2023 on August 30, 2023

Checked by:	 JULIOUS R. CERNIA LYNETTE C. CIMAFRANCA	Funds Available:	 ALICIA M. FLORES
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JHANN MAE S. MARQUEZ	ROSA OPHELIA D. VELARDE	EDGARDO E. TULING
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU