



GF -2020-10-00187

PPMP #: 136-2-1078-2021-8-0-2



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

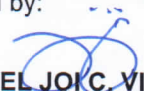
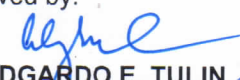
Op# 1755
10/16/20

PURCHASE REQUEST

Dept./Office: **OVPPRGAS**PR #: **GF -2020-10-00187/0929**Date: **10-14-2020**Section/End-User: **Jansel Joi C. Villas**Category: **Office Supplies**Funding Source: **General Fund - CO**Project Title/Code: **OVPPRGAS-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btls	20	140.00		2,800.00
2	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	6	60.00		360.00
3	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	3	115.00		345.00
4	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	3	125.00		375.00
5	Cleaner, Glass, 500mL, any scent	btls	8	198.00		1,584.00
6	Disinfectant Spray, 170g	can	10	280.00		2,800.00
7	Fabric Conditioner, 1L, any scent	btls	3	110.00		330.00
8	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00
9	Lever Arch File Folder, Vertical, with Ring Binder & Side Metal Finger Pull, Size: 3", Long (Blue)	piece	100	140.00		14,000.00
10	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	2	250.00		500.00
11	Pen, Sign, .5mm, Gel-type, Black	piece	10	35.00		350.00
12	Pen, Sign, .5mm, Gel-type, Blue	piece	10	35.00		350.00
13	Pen, Sign, .5mm, Gel-type, Red	piece	10	35.00		350.00
14	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	packs	1	750.00		750.00
15	Sign pen, Fine Tech, 0.3mm. blue	pieces	20	30.00		600.00
16	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	2	105.00		210.00
17	Soap, Dishwashing, Liquid, 250mL	btls	6	150.00		900.00
18	Sticker Paper, high gloss A4 size, 50 sheets/pack	pack	10	155.00		1,550.00
19	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	2	204.00		408.00
20	Toilet Bowl Cleaner, at least 1 gallon	gal	2	370.00		740.00
TOTAL						30,302.00

Purpose: Office supplies

Checked by:  DOREEN B. ALBA		Funds Available:  MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE 	
Signature: Printed Name: Designation:	Requested by:  JANSEL JOIC VILLAS	Noted by:  DILBERTO O. FERRAREN	Approved by:  EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU