

SCAN HERE



PR-2025-0407-265646



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-040225-1083**PR No.: **STF-2025-04-00479**Date: **04-21-2025**Dept./Office: **CaO**Category: **IT Supplies and Equipment**Section/End-User: **Valerie C. Valenzona**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **CaO 2025 Supplemental - Hard Drive**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	2.5" Internal Solid State Drive	pc	1	3,000.00		3,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• 2.5" SATA III SSD</li> <li>• 512 GB Internal Solid State Drive</li> <li>• Internal Solid State Drive for Desktop UP To Read Write 550MB/s</li> </ul>						
<b>TOTAL</b>						<b>3,000.00</b>
Purpose: office use						
Checked by:  <b>NORMAN O. VILLAS</b> TWG - IT Supplies and Equipment				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	<b>VALERIE C. VALENZONA</b>	<b>QUEEN-EVERY TATUPAN</b>		<b>PROSE IVY G. YEPES</b>		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		