



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 131-1-1957-2023-2-0-6

Dept./Office: **MMDC - AMARANTH**

PR No.: **STF-2023-04-00619**

Date: **04-11-2023**

Section/End-User: **Liza Ann C. Jagonos**

Category: **Printing Services**

Funding Source: **Special Trust Fund**

Project Title/Code: **AMARANTH 2023 CP**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing of Amaranth Creative Folio	copies	2500	100.00		250,000.00
Specification: • 5.5" width x 7 " length • Cover: 220 gsm matte with gloss lamination in "Mitot" text and selected elements • 100 gsm C2S matte inside pages full color • 100 pages including cover • Perfect bind						
2	Printing of Amaranth Magazine	copies	4500	120.00		540,000.00
Specification: • Letter size • Cover: 220 gsm matte with gloss lamination in Amaranth text and logo - full color, inside flap front cover • 80 gsm C2S matte inside pages - full color • 60 pages including cover • Perfect bind						
3	Printing of Amaranth Special Publication	copies	1000	100.00		100,000.00
Specification: • Letter size - Landscape • Cover: 220 gsm matte with gloss lamination in "Mitot" text and selected items • 80 gsm C2S matte inside pages full color • 100 pages including cover • Perfect Bind						
4	Printing of CampusJourn Manual	copies	200	300.00		60,000.00
Specification: • A5 size portrait book • Cover: 220 gsm matte with gloss lamination in selected text and elements • Inside pages: 60 gsm natural book paper • 100 pages excluding cover						

• Case binding						
5	Printing of SCUAA 2023 Tabloid (5 editions)	copies	500	50.00		25,000.00
Specification: • 5.5" width x 6.5" length letter - 80 gsm bond paper • Laser/colored print • 4 pages / 2 leaves • 100 copies / edition						
TOTAL						975,000.00
Purpose: For Amaranth use						
Checked by:  ULDERICO B. ALVIOLA TWG - Printing Services				Funds Available:  ALICIA M. FLORES <i>FF34</i> HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	LIZA ANN C. JAGONOS	JED ASAPH D. CORTES		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		