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PR-2024-1010-229671



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0068**PR No.: **GF-2024-10-02828**Date: **10-10-2024**Dept./Office: **DALL**Category: **Office Equipment**Section/End-User: **Ma. Isalie A. Notarte**Project Title/Code: **DALL Office Supplies and Equipment needed for 2025**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 003 Ink Bottle for Epson L3150, Black	btls	10	400.00		4,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, Black						
2	Epson 003 Ink Bottle for Epson L3150, CYAN	btls	10	400.00		4,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, CYAN						
3	Epson 003 Ink Bottle for Epson L3150, MAGENTA	btls	10	400.00		4,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, MAGENTA						
4	Epson 003 Ink Bottle for Epson L3150, YELLOW	btls	10	400.00		4,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, YELLOW						
TOTAL						16,000.00

Purpose: **DALL_Highier Ed._Office Supplies Needed for 2025**

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

MA. ISALIE A. NOTARTE

Designation:

Prepared by:

Noted by:

MARIA VANESSA E. GABUNADA

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU