

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092624-0618

PR No.: GF-2024-10-02199

Date: 10-07-2024

Dept./Office: IEO

Category: Office Furniture
& Fixture

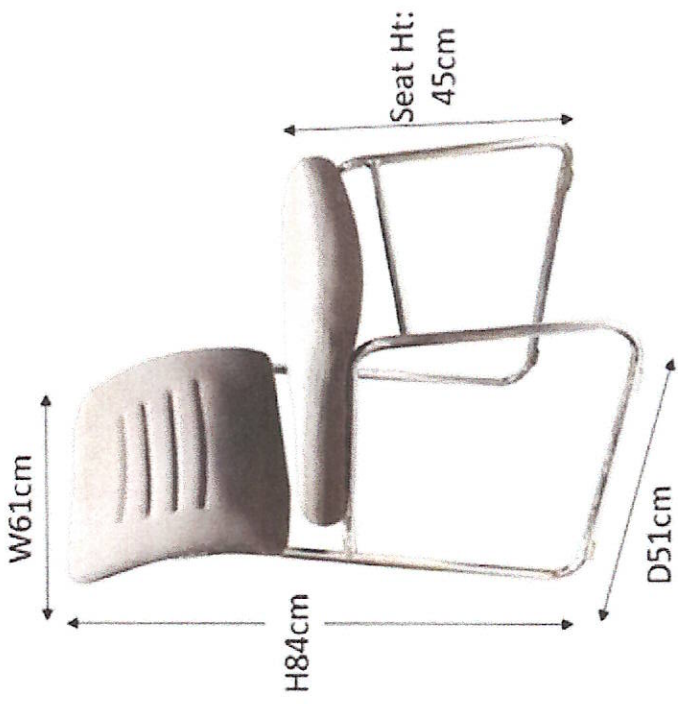
Section/End-User: Aida L. Estrera

Funding Source: General Fund - MOOE Project Title/Code: Faculty of Medicine -2025

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Table, tower type	unit	2	3,000.00		6,000.00
Specification: ?Dimension: 60 x 40 x 123 cm ?Color: black ?with top printer shelf and sliding flat drawer for key board ? for indoor use						
2	Office Chair, High Back, with Lumbar support (Ergonomic)	unit	1	6,000.00		6,000.00
Specification: • Back Tilt Tension: Adjustable from 90 degrees to 180 degrees • Max Reclining (Adjustable Chair Back): 170° • Hydraulic Lift: Level 4, 100mm SGS Certified • Base Material: Solid Nylon Base • Inner Structure: Sturdy Metal Frame, Padded Soft Sponge • Outer Material: Durable Unfading Fabric, Skin-friendly, Breathable Fabric • Weight Capacity: At least 140 kg • Extras: Free headrest & lumbar pillow set • Wheels: Smoothing-rolling caster wheels						
3	Office Executive Chair	pc	1	11,000.00		11,000.00
Specification: Specification: • Highback chair with armrest and headrest • Materials: Backrest - Mesh/Net • Seatrest Fabric • PVC Armrest • Accessories: Gaslift, caster wheel						
4	Office Table with 3 drawers, 150cm (W)x 70cm (D) x 75cm (H)	unit	1	14,999.00		14,999.00
Specification:						

?Office Table, 3-drawers side by side, 1 drawer at the center, material: wood						
5	Office Visitor's Chair		pcs	2	3,500.00	7,000.00
Specification: dimension, W61 X D51 X H84cm, Color Gray						

Office Visitor's Chair



Color

Fabric: Gray (OS-309)
Metal: Chrome

Item Material

Backrest: 13mm thick plywood with 25mm thick foam covered with Polyester fabric.
Seat: 13mm thick plywood with 50mm thick foam covered with Polyester fabric.
Leg: 19mm dia. x 1.2mm metal tube in chrome plated finish.

6	Wall Clock 12 inches diameter	pcs	1	800.00	800.00
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Specification:

- Diameter: 12 inches
- Color: Black and White
- Weight: 250 g
- Depth: 40 mm
- Display: Analog
- Battery Type: AA
- Case Material: Plastic
- Shatterproof

7	Wooden L-Type Executive Table	pc	1	30,000.00	30,000.00
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Specification:**Specification:**

- Dimension: 160 cm. x 80 cm. x 76 cm.
- Drawer Dimension : 120 cm. x 40 cm. x 55 cm.
- with extension cabinet drawers
- Color Brown

TOTAL					75,799.00
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Purpose: Faculty of Medicine Office Furniture & Fixture

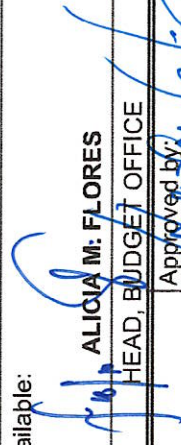
Checked by:


VIVIAN V. BALBARINO

TWG - Office Furniture & Fixture

10/8/24

Funds Available:


ALICIA M. FLORES

HEAD, BUDGET OFFICE

Prepared by:


AIDA L. ESTRERA

Noted by:


MA. RACHEL KIM L. AURE

UNIT HEAD, PROJECT LEADER

Approved by:


PROSE IVY G. YEPES

PRESIDENT, VSU