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PR-2024-0205-176257



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 16-1-524-2024-0-0-3

PR No.: STF-2024-02-00403

Date: 02-05-2024

Dept./Office: DPM

Category: IT Supplies and
 Equipment

Section/End-User: Raul Anthony S. Valenzona

Funding Source: Special Trust Fund

Project Title/Code: DPM-2024_Ink

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	DX2430 RICOH Gestetner Transport Belt (part number: C2613879)	pcs	2	1,904.34		3,808.68
Specification: DX2430 RICOH Gestetner Transport belt (Part number: C2613879)						
2	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	pieces	5	1,080.24		5,401.20
3	Master roll for DX-2430 copy printer, 100 cuts	pieces	2	1,960.00		3,920.00
TOTAL						13,129.88

Purpose: for reproduction of teaching materials and examinations

Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: RAUL ANTHONY S. VALENZONA	Noted by: ROBELYN T. PIAMONTE UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU