

SCAN HERE



PR-2023-0818-139500

TO LEGAL

139956, 8/22/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 209-5-2832-2024-7-0-0

PR No.: GF-2023-08-01966

Date: 08-18-2023

Dept./Office: LO

Category: **Office Furniture
& Fixture**

Section/End-User: **Grecilda . Pabroquez**Project Title/Code: **LEGAL OFFICE-2024**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Curtain Plain Grommet Top, Matte Gold	pcs	4	300.00		1,200.00
Specification: ?Polyester ?7ft length (standard) ?Blackout curtain						
2	Curtain Plain Grommet Top, White	pcs	4	300.00		1,200.00
Specification: ?Polyester ?7ft length (standard) ?High quality						
3	Executive Table	unit	1	25,000.00		25,000.00
Specification: L-shaped Executive Table (1800x900x750mm) HPL laminated finished with side table, cabinet and soft C						
4	Senior Executive High back chair, with back-rest reclining adjustment and knee tilt mechanism (TEST)	pc	1	5,500.00		5,500.00
TOTAL						32,900.00

Purpose: Office use

Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: GRECILDA . PABROQUEZ Designation: END USER	Requested by: GRECILDA . PABROQUEZ END USER	Noted by: RYSAN C. GUINOCOR UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU