



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 218-1-2220-2023-6-0-0

PR No.: STF-2023-07-01209

Date: 07-17-2023

Dept./Office: GSO

Category: IT Supplies and Equipment

Section/End-User: Anacel B. Veruen

Funding Source: Special Trust Fund

Project Title/Code: GSO-2023

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|------------------|------|-----|-----------|---------|------------|
| 1      | Laptop, 14" (i7) | unit | 1   | 75,000.00 |         | 75,000.00  |

**Specification:**

- ?Processor: Intel Core i7 10th generation or higher
- ?Graphics: NVIDIA GeForce MX250 at least 2GB GDDR5
- ?Memory: at least 8GB DDR4-2666
- ?Storage: at least 256GB SSD M.2 + 1TB HDD
- ?Display: 14" FHD (1920x1080) IPS 250nits Anti-glare
- ?Touchscreen: None
- ?Optical: None
- ?Media Reader: 4-in-1 Card Reader
- ?Ethernet: None
- ?WLAN + Bluetooth
- ?Camera: at least 720p
- ?Microphone: at least 2x, Array
- ?Operating System: licensed Windows 10 Home or Pro
- ?Bundled Software: Microsoft Office Perpetual License
- ?Repair and replacement should be at most 3 month from returning the unit
- ?at least 3 years Warranty
- ?FREE: Backpack

|              |  |  |  |  |  |                  |
|--------------|--|--|--|--|--|------------------|
| <b>TOTAL</b> |  |  |  |  |  | <b>75,000.00</b> |
|--------------|--|--|--|--|--|------------------|

Purpose: Office use

Checked by:

  
**DIONESIO I. ESTUPA**

Funds Available:

  
**ALICIA M. FLORES**

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

**ANACEL B. VERUEN****RYSAN C. GUINOCOR****EDGARDO E. TULIN**

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU