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PR-2025-0325-262986

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-031025-1021**

PR No.: **TF-2025-03-00403**

Date: **03-25-2025**

Dept./Office: **VISERDAC**

Category: **Food & Food
Ingredients**

Duration: **2024-10-01
to**

Section/End-User: **Lendelle Editha G. Cagasan**

Project Title/Code: **20201050-
1.122.2**

2026-09-30

Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	AM Snack	pc	200	80.00		16,000.00
Specification: <ul style="list-style-type: none"> • Empanada • Juice/Soft Drinks 						
2	Dinner (Buffet Style) Menu#1	pcs	150	300.00		45,000.00
Specification: <ul style="list-style-type: none"> • Sweet and Sour Fish • Chicken Adobo • Embutido • Fruits • Salad • Rice • Soft drinks <p>With free venue for dining (tables and chairs)</p> <p>Buffet Style</p>						
3	Lunch (Buffet Style) Menu#3	person	150	250.00		37,500.00
Specification: <ul style="list-style-type: none"> • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Melon juice <p>With free venue for dining (tables and chairs)</p>						
4	Meals (Breakfast) Buffet Style	packs	150	200.00		30,000.00
Specification: <p>MENU (3)</p>						

- EGG
- BACON
- DANGGIT
- HOTDOG
- BANANA
- COFEE/MILK/MILO/JUICE
- MINERAL BOTTLED WATER

With venue inside the campus (Tables and Chairs)

5	PM Snacks	set	200	50.00		10,000.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

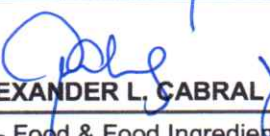


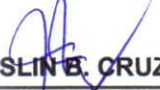

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Canned Juice

	TOTAL					138,500.00
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Purpose: For project use

Checked by:		Funds Available:	
 ALEXANDER L. CABRAL		 NICK FREDDY R. BELLO	
TWG - Food & Food Ingredients		HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
	 LENELLE EDITHA G. CAGASAN	 CRISLIN B. CRUZ	 PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU