



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **NCRC-V**

PR No.: **STF-2022-11-02257**

Date: **11-08-2022**

Section/End-User: **Maria Farah A. Viscara**

Category: **IT Supplies and Equipment**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF 6.5**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	EPSON L220 Ink Cartridge Black	btls	2	350.00		700.00
2	EPSON L220 Ink Cartridge Cyan	btls	1	350.00		350.00
3	EPSON L220 Ink Cartridge Magenta	btls	1	350.00		350.00
4	EPSON L220 Ink Cartridge Yellow	btls	1	350.00		350.00
	TOTAL					1,750.00

Purpose: For food processing laboratory use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
	MARIA FARAH A. VISCARA	MARISSEL A. LEORNA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU