



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 24-5-2171-2024-8-0-12

PR No.: GF-2023-09-02285

Date: 09-11-2023

Dept./Office: PRCRTC

Category: IT Supplies and  
EquipmentDuration: 2024-01-01  
to  
2024-06-30

Section/End-User: Blanche Franchette D. Llera

Funding Source: General Fund - MOOE

Project Title/Code: VSU IP 2023-3

| Item # | Item Description                    | Unit   | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-------------------------------------|--------|-----|-----------|---------|------------|
| 1      | Flash Drive, at least 32GB USB 3.0  | piece  | 6   | 800.00    |         | 4,800.00   |
| 2      | Ink, Epson 003,Genuine Black 65mL   | btl    | 6   | 350.00    |         | 2,100.00   |
| 3      | Ink, EPSON 003,Genuine Cyan 65mL    | btl    | 5   | 350.00    |         | 1,750.00   |
| 4      | Ink, EPSON 003,Genuine Magenta 65mL | btl    | 5   | 350.00    |         | 1,750.00   |
| 5      | Ink, EPSON 003,Genuine Yellow 65mL  | btl    | 5   | 350.00    |         | 1,750.00   |
| 6      | Mouse, Wired, Optical, USB          | pieces | 2   | 210.00    |         | 420.00     |

**Specification:**

?USB Port Connectivity

?Sensor: Optical

?DPI: 1600

?Work method: Wired

?Buttons: Left button, middle button, right button

?Scroll wheel direction: Two way

?Design highlights: Easy installation. 1600 DPI high-definition tracking engine. Anti-slip scroll wheel. Full-size, ambidextrous design

|   |                            |      |   |           |  |           |
|---|----------------------------|------|---|-----------|--|-----------|
| 7 | UPS Battery Backup, 1500VA | unit | 2 | 10,000.00 |  | 20,000.00 |
|---|----------------------------|------|---|-----------|--|-----------|

**Specification:**

? Capacity: at least 1500VA/900w

Output voltage: 220

Output frequency: 57-63 Hz for 60 Hz (or 50/60 Hz  $\pm$  3 Hz Sync to mains)

Input: 200 – 240 V, 50/60 HZ, 16.0 A maximum

Input frequency: 50/60 Hz +/- 3 Hz Auto-sensing

?6 battery backup sockets

?USB, coax, phone/network, and serial ports

? with Automatic Voltage Regulation (AVR)

?LCD screen

?at most 4 hours charging time

**TOTAL**

**32,570.00**

Purpose: Project used

Checked by:

**DIONESIO I. ESTUPA**

Funds Available:

**ALICIA M. FLORES**

TWG - IT Supplies and Equipment

**HEAD, BUDGET OFFICE**

Signature:

Printed Name:

Designation:

Requested by:

**BLANCHE FRANCHETTE D. LLERA**

**END USER**

Noted by:

**BLANCHE FRANCHETTE D. LLERA**

**UNIT HEAD, PROJECT LEADER**

Approved by:

**EDGARDO E. TULIN**

**PRESIDENT, VSU**