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PR-2023-1219-164107



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 118-1-751-2024-10-0-0

Dept./Office: DABE

PR No.: STF-2023-12-02955

Date: 12-19-2023

Section/End-User: Lorbert G. Mazo

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: DABE-2024(Laboratory)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00		5,780.00
Specification: bright white, high premium quality						
TOTAL						5,780.00
Purpose: For laboratory						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES 9 FF 69 HEAD, BUDGET OFFICE		
Signature:	Requested by: LORBERT G. MAZO		Noted by: ELDON P. DE PADUA		Approved by: DANIEL LESLIE S. TAN	
Printed Name:	LORBERT G. MAZO		ELDON P. DE PADUA		DANIEL LESLIE S. TAN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		OIC-PRESIDENT, VSU	