



GF-2020-10-00087

PPMP #: 107-5-834-2021-8-0-5



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **RERC**PR #: **GF-2020-10-00087/1050**Date: **10-13-2020**Section/End-User: **SUSANA B. MIÑOZA**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **CC17.RE.02.1718**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ceiling fan	pc	2	2,500.00		5,000.00

Specification:

- Orbit type
- metal blade 16"
- three speed controller

	TOTAL					5,000.00
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Purpose: For Office and RDE Project use

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

SUSANA B. MIÑOZA

END USER

Noted by:

ROBERTO C. GUARTE

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TOLIN

PRESIDENT, VSU