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PR-2025-0815-291553



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-081125-1364**Dept./Office: **GRC**PR No.: **GF-2025-08-01011**Date: **08-15-2025**Section/End-User: **Anna Bea S. Hoyla**Category: **Trainings**Funding Source: **General Fund - MOOE**Project Title/Code: **GAD-related activities (CODI)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Accommodation and Meals Package</b>	pc	30	4,500.00		135,000.00

**Specification:**

Accommodation and Meal package per person for GAD/GRC Training/Workshop/Seminar for 2 days and 1 night.

**Inclusions:**

Room accommodation

Venue and Sounds

Internet Connection

Snacks &amp; Coffee/Water

Meals

**TOTAL****135,000.00**

Purpose: GAD-related activities

Checked by:

  
**ALEXANDER L. CABRAL**

TWG - Trainings

Funds Available:

  
**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

**ANNA BEA S. HOYLA**

Designation:

Prepared by:

Noted by:

  
**MARIANE O. DELA PEÑA**

UNIT HEAD, PROJECT LEADER

Approved by:

  
**PROSE IVY G. YEPES**

PRESIDENT, VSU