



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 39-1-1242-2024-0-0-5

PR No.: STF-2024-02-00371

Date: 02-01-2024

Dept./Office: CN

Section/End-User: Guada Fe D. Amihan

Category: Office Furniture
 & Fixture

Funding Source: Special Trust Fund

Project Title/Code: Office Chair

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest	unit	1	8,000.00		8,000.00

Specification:

- ?STABLE & BREATHABLE
- ?OMAX high backrest mesh office chair has an integrated contoured backframe with built-in neck support.
- ?ERGONOMIC DESIGN
- ?The seat height adjust ranges from 16" to a 19.5".
- ?Built-in lumbar cushion support your lower back and enhances the natural curve of your spine
- ?SOLID & DURABLE
- ?Offers nylon five-star heavy-duty base and smooth rolling silenced casters covered with soft PU
- ?OVERALL DIMENSIONS
- ?Chair size: 23.6" x 23.6" x 43.7"-47.6" (L x W x H)
- ?Seat height adjust: 16"-20"
- ?Seat Area: 18.5" x 20.5"
- ?Backrest area: 15 x 27.5"
- ?assembly required

TOTAL						8,000.00
-------	--	--	--	--	--	----------

Purpose: For office chair of the head

Checked by:

Funds Available:

LEOA. MAMOLO

Alicia M. Flores

TWG - Office Furniture & Fixture

HEAD, BUDGET OFFICE

Prepared by:

Noted by:

Approved by:

GUADA FE D. AMIHAN

MICHELLE C. TOLIBAS

EDGARDO E. TULIN

Signature:

DAVID L. SUTAN

EDGARDO E. TULIN

EDGARDO E. TULIN

Printed Name:

UNIT HEAD, PROJECT LEADER

VC PRESIDENT, VSU

VC PRESIDENT, VSU