



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 20-1-897-2024-1-0-2

PR No.: STF-2024-02-00691

Date: 02-27-2024

Dept./Office: IHK

Category: **Food & Food
Ingredients**Section/End-User: **Marvin B. Bandalan**Project Title/Code: **Athletic Fee- Varsity Awards Night**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals (Dinner) Buffet Style	person	456	200.00		91,200.00

Specification:

With free venue for dining (tables and chairs) within VSU

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Juice/softdrinks
- Water

TOTAL						91,200.00
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Purpose: For Varsity Awards Night *2024 (March 18, 2024)*

Checked by:

[Signature]
JULIOUS B. CERNA*2/28/24*

Funds Available:

[Signature]
ALICIA M. FLORES

HEAD, BUDGET OFFICE

TWG - Food & Food Ingredients

Signature:

Printed Name:

Designation:

Prepared by:

[Signature]
MARVIN B. BANDALAN

Noted by:

[Signature]
CHARIS B. LIMBO - RIVERA

UNIT HEAD, PROJECT LEADER

Approved by:

[Signature]
DANIEL LESLIE S. TANPRESIDENT, VSU *2/28/24*