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PR-2025-0506-270365



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-042925-1135**Dept./Office: **BARGO**PR No.: **IGP-2025-05-00574**Date: **05-06-2025**Section/End-User: **Leopoldo S. Escala Jr.**Category: **Accommodation**Duration: **2025-05-01**Funding Source: **Income Generating Project - MOOE**Project Title/Code: **IGP Income Share**to
2025-06-30

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-------------------------------------|--------|-----|-----------|---------|------------|
| 1 | Accommodation, Meals & REfreshments | person | 15 | 3,500.00 | | 52,500.00 |

Specification:

Accommodation, Meals & Refreshments for 2 days and 1 night

TOTAL**52,500.00**

Purpose: For Training-Writeshop on Crafting VSU IGP Manual

Checked by:

ALEXANDER L. CABRAL

TWG - Accommodation

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

LEOPOLDO S. ESCALA JR.

Noted by:

CRISLIN B. CRUZ

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU