

SCAN HERE



PR-2024-0117-170627



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 146-1-335-2024-11-0-23

Dept./Office: **USHER**PR No.: **STF-2024-01-00136**Date: **01-17-2024**Section/End-User: **Clara P. Mercado**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **Medical Supplies 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Absorbent Cotton, 400 g	packs	30	300.00		9,000.00
2	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	10	300.00		3,000.00
3	Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity	pcs	1	1,400.00		1,400.00
4	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	pcs	5	250.00		1,250.00
5	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	pcs	5	300.00		1,500.00
6	Exhaust Fan (Industrial wall exhaust fan, 12")	unit	3	1,600.00		4,800.00
7	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	15	150.00		2,250.00
Specification:						
8	Liquid Hand Soap	gallon	5	600.00		3,000.00
9	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	30	150.00		4,500.00
10	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	12	204.00		2,448.00
11	Water Container / Water Drum / Utility Pail, durable plastic, at least 88L capacity	pcs	3	1,100.00		3,300.00
TOTAL						36,448.00

Purpose: For USHER use

Checked by:




SHALOM GRACE C. SUGANO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:		Noted by:		Approved by:	
Printed Name:	CLARA P. MERCADO		ELWIN JAY V. YU		DANIEL LESLIE S. TAN
Designation:	END USER		UNIT HEAD, PROJECT LEADER		OIC-PRESIDENT, VSU