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PR-2023-1130-160184

OP 12/5/23



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 150-4-1535-2024-10-0-0

Dept./Office: PCC

PR No.: TF-2023-11-02920

Date: 11-30-2023

Section/End-User: Mariles V. Bulawan

Category: Office Supplies

Funding Source: Trust Fund

Project Title/Code: PCC-407/PL480

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	2	150.00		300.00

**Specification:**

2	Rubberband, #18, 350 gms/box	boxes	1	270.00		270.00
3	Spatula	pieces	2	600.00		1,200.00

**Specification:**

- Stainless Steel Lab. Micro Spatula
- Flat Square/spoon ends
- Flat End is 1-7/8" long, and Spoon End is 1-1/8" long x 9/16" Wide
- Overall Length is 9"

4	Stamping foil, Silver	roll	1	900.00		900.00
<b>TOTAL</b>						<b>2,670.00</b>

Purpose: For PCC-VSU Micro Laboratory use.

Checked by:

SHALOM GRACE C. SUGANO

Funds Available:

NICK FREDDY R. BELLO

TWG - Office Supplies

HEAD, ACCOUNTING OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARILES V. BULAWAN	FRANCISCO G. GABUNADA JR.	DR. JUEL VASILE S. TANDOG
Designation:	END USER	UNIT HEAD, PROJECT LEADER	CH. PRESIDENT, VSU