



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

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PR-2025-0423-268365

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-041425-1100**

Dept./Office: **VSU LHS**

PR No.: **GF-2025-04-00536**

Date: **04-23-2025**

Section/End-User: **Cherry Grace D. Saboroso**

Category: **Insurance**

Funding Source: **General Fund - MOOE**

Project Title/Code: **VSULHS-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Group Student Personal Accident Insurance/Annual	piece	370	38.00		14,060.00

**Specification:**

Group Student Personal Accident Insurance/Annual

Premium Per Student & at estimated for 14,000 students

Insurance Benefits:

> Covers both accident & medical insurance

> Accident coverage

\* Accidental death/disablement

\* Unprovoke murder/assault

\* Total permanent disability

\* Hospitalization due to accident

\* Medical expense reimbursement

\* ICU confinement

> Medical coverage

\* Hospitalization due to sickness

\* ICU confinement

**TOTAL**

**14,060.00**

Purpose: For student insurance for SY 2025-2026

Checked by:

Funds Available:

TWG - Insurance

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

**CHERRY GRACE D. SABOROSO**

Noted by:

**LEO A. MAMOLO**

UNIT HEAD, PROJECT LEADER

Approved by:

**PROSE IVY G. YEPES**

PRESIDENT, VSU

Budget

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PPMP-2025-0414-266937

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025

END-USER/UNIT: **VSU Laboratory High School**

CHARGED TO **GF-MOOE**

Project, Programs and Activities (PPAs):

Student Personal Accident Insurance Premium of the VSU Laboratory High School.

PPMP #: **PPMP-2025-041425-1100**

Project Code: **VSULHS-2025**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Insurance</b>															
	Group Student Personal Accident Insurance/Annual	370 piece	14,060.00	NP - Small Value Procurement					370							
	<b>Sub-Total</b>		<b>14,060.00</b>													
<b>TOTAL BUDGET:</b>			<b>14,060.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

**CHERRY GRACE D. SABOROSO**

Submitted by:

**LEO A. MAMOLO**  
Unit Head/Project Leader



Date: **04/14/2025**

**ALICIA M. FLORES**