



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DA**PR No.: **GF-2022-09-01300**Date: **09-01-2022**Section/End-User: **Milesa C. Marsado**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **A.III.b.I**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	20	125.00		2,500.00

**Specification:**

- ?Eliminates at least 99.9% of germs
- ?Safe on skin
- ?At least 70% solution Rubbing alcohol
- ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan
- ?Brand offer should be at least 10 years in the market
- ?at least 5 years expiry

2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	10	115.00		1,150.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	10	125.00		1,250.00
4	Battery, Alkaline, Size: C, 2pcs/pack	pack	10	95.00		950.00
5	Calculator, desktop-type, 12 digits, 2-way power, plastic keys	unit	2	530.00		1,060.00
6	Cartolina, US, Blue, at least 160gsm	pcs	10	14.00		140.00
7	Cartolina, US, Green, at least 160gsm	pcs	10	14.00		140.00
8	Cartolina, US, Neon Green, at least 160gsm	pcs	10	14.00		140.00
9	Chalk, White, Dustless, 100 pcs/box	boxes	5	75.00		375.00
10	Desk Tape Dispenser	piece	2	500.00		1,000.00

**Specification:**
**Specifications:**

- Desk Tape Dispenser, Masking Tape Dispenser, Dual Core, Heavy Duty, Large size Random Colors
- Sold Individually
- Size: 8.4 x 3.5 x 4.25 inches; Holds standard clear tape.



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