



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2022-0128-9358

## PURCHASE REQUEST

Dept./Office: **ODIE**

Section/End-User: **Rafael B. Vergara Jr.**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2022-01-00078**

Date: **01-28-2022**

Category: **Food & Food  
Ingredients**

Project Title/Code: **ODIE-2022E**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Snacks during the Faculty Onboarding</b>	packs	140	50.00	RAFAEL B. VERGARA JR.	7,000.00

**Specification:**

Snacks during the Faculty Onboarding

Day 1

Snacks (AM): 35 packs

- Buko pie
- Softdrinks

Snacks (PM): 35 packs

- Meat Bread
- Softdrinks

Day 2

Snacks (AM): 35 packs






- Tuna Sandwich
- Softdrinks

Snacks (PM): 35 packs

- Puto Cheese
- Softdrinks

	<b>TOTAL</b>					<b>7,000.00</b>
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Purpose: Urgently needed during the 2022 Faculty Onboarding this coming February 7& 8, 2022.

Checked by:  <b>VENICE B. IBAÑEZ</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>RAFAEL B. VERGARA JR.</b>	Noted by:  <b>MA. RACHEL KIM L. AURE</b>	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:	<b>RAFAEL B. VERGARA JR.</b>	<b>MA. RACHEL KIM L. AURE</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU