



GF-2020-10-00123

PPMP #: 29-5-296-2021-8-0-0



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DCE**PR #: **GF-2020-10-00123** 10977Date: **10-13-2020**Section/End-User: **Epifania G. Loreto**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DCE-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Senior Executive High back chair</b>	pc	1	10,500.00		10,500.00
<b>Specification:</b>  double-layer cushion with genuine leather armrest,  with back-rest reclining adjustment and knee tilt mechanism						
<b>TOTAL</b>						<b>10,500.00</b>
Purpose: for office use						
Checked by:  <b>NORMAN O. VILLAS</b> TWG - Office Furniture & Fixture				Funds Available:  <b>MYRNA S. PANCITO</b> HEAD, BUDGET OFFICE 10/15		
Signature:	Requested by:  <b>E. G. Loreto</b>		Noted by:  <b>E. G. Loreto</b>		Approved by:  <b>EDGARDO E. TULIN</b>	
Printed Name:	<b>EPIFANIA G. LORETO</b>		<b>EPIFANIA G. LORETO</b>		<b>EDGARDO E. TULIN</b>	
Designation:	<b>END USER</b>		<b>UNIT HEAD, PROJECT LEADER</b>		<b>PRESIDENT, VSU</b>	