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PR-2024-1001-226701



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-093024-0503**Dept./Office: **DFST**PR No.: **GF-2024-10-01764**Date: **10-01-2024**Section/End-User: **Pearl P. Vistal** *LYNNELLE M. EDANS* Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **Extension Strengthening**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00
Specification: Specification: Line Weight: 0.5mm Ink Type: Oil gel ink						
2	Certificate Jacket	pc	10	45.00		450.00
Specification: <ul style="list-style-type: none"> • Certificate Jacket for Winning Athletes, Short Landscape (1335 pcs) • Certificate Jacket for Winning Coaches, Short Landscape (108 pcs) • Certificate Jacket Special Certificate (Best Board and Individual Highest Point Winner) (108 pcs) 						
3	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
4	Pen, Permanent Marker, blue, fine tip	pieces	5	60.00		300.00
TOTAL						1,550.00

Purpose: Supplies for Training

Checked by: VIVIAN V. BALBARINO		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies <i>10/8/21</i>		HEAD, BUDGET OFFICE	
Signature:	Prepared by: LYNNELLE M. EDANS	Noted by: LYNETTE G. SIMAFRANCA	Approved by: ROSE IVY G. YEPES
Printed Name:	PEARL P. VISTAL	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			