



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **VICARP**

Section/End-User: **Tiffany P. Baguio**

Funding Source: **Trust Fund**

PR No.: **TF-2022-09-01915**

Date: **09-20-2022**

Category: **Office
Equipment**

Project Title/Code: **PPMP 3-VICARP 1.27**

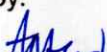
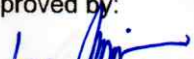
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper shredder machine, heavy duty	pieces	1	12,000.00		12,000.00

Specification:

?Shred Type: Cross Cut
 ?Maximum Sheet capacity(70gsm) : 10 Sheets
 ?Waste Container capacity: 21 Liters
 ?Power Source: 220 - 240 VAC

	TOTAL					12,000.00
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Purpose: Office Use

Checked by:  LEO A. MAMOLO TWG - Office Equipment		Funds Available:  NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:  TIFANNY P. BAGUIO END USER	Noted by:  MARIA JULIET C. CENIZA UNIT HEAD, PROJECT LEADER	Approved by:  EDGARDO E. TULIN PRESIDENT, VSU