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PR-2022-0516-32727



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **TBI**Section/End-User: **Dindo M. Valeroso**Funding Source: **Trust Fund**PR No.: **TF-2022-05-00559**Date: **05-16-2022**Category: **IT Supplies and Equipment**Project Title/Code: **20201050-1.98**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	HP 201A Black Original LaserJet Toner Cartridge	pcs	1	8,000.00		8,000.00
Specification: Color: Black Hardware compatibility: HP Color LaserJet Pro M252 Printer series, HP Color Laserjet Pro MFP M277 series						
2	HP 201A Magenta Original LaserJet Toner Cartridge	pcs	1	8,000.00		8,000.00
Specification: Color: Magenta Hardware compatibility: HP Color LaserJet Pro M252 Printer series, HP Color Laserjet Pro MFP M277 series						
3	HP 201A Yellow Original LaserJet Toner Cartridge	pcs	1	8,000.00		8,000.00
Specification: Color: Yellow Hardware compatibility:						

HP Color LaserJet Pro M252 Printer series, HP Color Laserjet Pro MFP M277 series

4	Ink, Epson 003,Genuine Black 65mL	btl	15	350.00		5,250.00
5	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
6	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
7	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						34,500.00

Purpose: For TBI office use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		NICK FREDDY R. BELLO	
TWG - IT Supplies and Equipment		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	DINDO M. VALEROSO	ALAN B. LORETO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU