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PR-2023-1113-156072



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 26-5-1232-2023-7-0-0

Dept./Office: **ITEEM**

PR No.: **GF-2023-11-02749**

Date: **11-13-2023**

Section/End-User: **Cecilio M. Benitez**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **ADVANCED EDUCATION A.III.a**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	pcs	11	100.00		1,100.00
2	Tape, Masking, 2" x 25 yards	rolls	4	95.00		380.00
TOTAL						1,480.00

Purpose: for office use

Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Requested by: CECILIO M. BENITEZ END USER	Noted by: ELIZA D. ESPINOSA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU	