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PR-2022-0905-60396



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DA**PR No.: **GF-2022-09-01390**Date: **09-05-2022**Section/End-User: **Milesa C. Marsado**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **A.III.a**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|--|--------|-----|-----------|---------|------------|
| 1 | Air Freshener, Spray, at least 280mL, Lemon/Orange Scent | tubes | 4 | 220.00 | | 880.00 |
| 2 | Chlorine Granules, 1kg/pack | packs | 2 | 185.00 | | 370.00 |
| 3 | Scissors, 8" heavy duty, good quality | pieces | 5 | 75.00 | | 375.00 |
| 4 | Scrub Sponge, Heavy Duty | pcs | 6 | 60.00 | | 360.00 |

Specification:

?Size: at least 100mm x 75mm x 30mm

| | | | | | | |
|--|--------------|--|--|--|--|-----------------|
| | TOTAL | | | | | 1,985.00 |
|--|--------------|--|--|--|--|-----------------|

Purpose: Office Supplies

| | | | |
|---|---|--|---|
| Checked by: NELLO D. GORNE TWG - Office Supplies | | Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE | |
| Signature: | Requested by: MILESA C. MARSADO | Noted by: RUTH O. ESCASINAS | Approved by: EDGARDO E. TULIN |
| Printed Name: | MILESA C. MARSADO | RUTH O. ESCASINAS | EDGARDO E. TULIN |
| Designation: | END USER | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU |