



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DBM**
Section/End-User: **Julia A. Tabinas**
Funding Source: **Special Trust Fund**

PR #: **STF-2020-10-00232**
Category: **IT Supplies and Equipment**
Project Title/Code: **DBM Lab Fees**

Date: **10-14-2020**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	unit	1	18,000.00	NILDA T. AMESTOSO	18,000.00
Specification: Compact integrated tank design / Print speeds up to 15ipm for black and 8.0ipm for colour / Auto-duplex printing Fax and ADF capability / Ethernet & Wi-Fi Direct / Borderless Printing up to A4 size / Spill-free ink refilling Control Panel: 2.4 " Colour LCD Touch Panel						
2	Desktop Computer (w/o Monitor)	unit	1	24,000.00	NILDA T. AMESTOSO	24,000.00
Specification: • Processor: Intel Core i3-9100F Processor (9M Cache, up to 4.10 GHz) • Motherboard Intel H310 Ultra Durable motherboard, Gaming LAN, Anti-Sulfur Resistor, LGA-1151 • Memory: 8GB DDR4 2400 DIMM Desktop Memory • SSD: 240GB • Casing with Power Supply • Operating System: Genuine Windows 10 Home (OEM) • w/ USB Keyboard and Mouse						
3	Ink, Epson, genuine (C) T664, 70 ml	pieces	7	350.00	NILDA T. AMESTOSO	2,450.00
4	Ink, Epson, genuine (M) T664, 70 ml	pieces	7	350.00	NILDA T. AMESTOSO	2,450.00
5	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	16	350.00	NILDA T. AMESTOSO	5,600.00
6	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	7	350.00	NILDA T. AMESTOSO	2,450.00
TOTAL						54,950.00
Purpose: For office use						

Requested by: MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature: _____	Requested by: _____	Noted by: _____	Approved by: _____
Printed Name: JULIA A. TABINAS		NILDA T. AMESTOSO	EDGARDO E. TULIN
Designation: END USER		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU