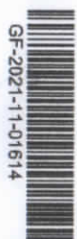




Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



GF-2021-11-01614

## PURCHASE REQUEST

Dept./Office: **VSUHSO**  
 Section/End-User: **Clara P. Mercado**  
 Funding Source: **General Fund - MOOE**

PR #: **GF-2021-11-01614**  
 Category: **Office Supplies**  
 Project Title/Code: **USHER**

Date: **11-26-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	20	600.00		12,000.00
2	Cotton, 400g	packs	12	165.00		1,980.00
3	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	6	204.00		1,224.00
<b>TOTAL</b>						<b>15,204.00</b>

Purpose: For COVID-19 Response

Checked by: <div style="text-align: center;">   <b>DOREEN B. ALBA</b>          TWG - Office Supplies       </div>	Funds Available: <div style="text-align: center;">   <b>ALICIA M. FLORES</b>          HEAD, BUDGET OFFICE       </div>
Signature: Printed Name: <b>CLARA P. MERCADO</b> Designation: <b>END USER</b>	Noted by: <div style="text-align: center;">   <b>ELWIN JAY V. YU</b>          UNIT HEAD, PROJECT LEADER       </div>
Approved by: <div style="text-align: center;">   <b>EDGARDO E. TULIN</b>          PRESIDENT, VSU       </div>	